

Job Description

Position Title:

Special Educator

Number of Post : 2

Organization

KIRAN Society

Department:

Education Department

Salary

Negotiable

Location:

KIRAN SOCIETY - Main Campus, Varanasi

Statement of the Job:

The Special Educator will be responsible for providing specialised educational support, assessment, intervention and individualised learning opportunities to children and young persons with disabilities. The position will involve working closely with students, families, teachers, therapists and other professionals to promote the overall educational, developmental and social inclusion of beneficiaries.

Essential Duties and Responsibilities:

- Assess the educational and developmental needs of children and young persons with disabilities.
- Develop and implement Individualised Education Plans (IEPs) and appropriate teaching-learning strategies.
- Provide special education services based on the individual needs and abilities of learners.
- Use appropriate teaching aids, assistive devices, adapted curriculum and inclusive teaching methodologies.
- Maintain individual student records, progress reports, assessment records and other required documentation.
- Monitor and evaluate students' progress and modify educational interventions as required.
- Work collaboratively with therapists, teachers, caregivers, parents and other professionals.
- Support children with disabilities in developing academic, functional, social and life skills.
- Promote inclusive education and participation of children with disabilities in school and community activities.
- Provide guidance and counselling support to parents/caregivers regarding the educational needs of their children.
- Participate in awareness, training and community-based programmes organised by KIRAN.
- Maintain professional and ethical standards while working with children and persons with disabilities.
- Participate in team meetings, case discussions, training programmes and organisational activities.
- Undertake any other responsibilities related to special education as assigned by the organisation.

About the Organization:

KIRAN is a Non-governmental Organisation established in 1990. Since its inception, KIRAN has been working for the health, education, social and economic development of persons with disabilities and other weaker sections of society.

KIRAN is committed to uplifting underprivileged rural and urban communities and contributing towards sustainable development. Over the years, KIRAN has worked to identify needs and respond to the aspirations of persons with disabilities and other marginalized communities through participatory, inclusive and community-based approaches.

The major thrust areas of the organisation include healthcare, education, vocational training, prevention and early detection, physical rehabilitation, formal and non-formal education, women empowerment, childcare, community healthcare, income generation, poverty alleviation, vocational and skill development, human resource development, and strengthening local institutions.

Qualifications required:

- B.Ed. Special Education or Diploma in Special Education (MD) from a recognised institution.
- Minimum 3 years of relevant professional experience in the respective area of special education.
- Valid RCI registration is mandatory.

Preferred:

- Experience working with children and young persons with multiple disabilities, intellectual disabilities and/or deaf blindness.
- Experience in developing and implementing IEPs.
- Knowledge of inclusive education, functional academics and life-skills training.
- Experience working in a multidisciplinary rehabilitation/educational setting.
- Good communication, documentation and interpersonal skills.
- Ability to work effectively with parents, teachers, therapists and community members.
- Proficiency in Hindi and basic working knowledge of English.
- Commitment to the rights, dignity, inclusion and empowerment of persons with disabilities.
- Candidate should have basic knowledge of computer operation such as MS office
- Candidate should be able to produce modules for teachers' training and awareness/sensitization programs
- Candidate should have basic report writing skill such as; case story, success story as needed for running projects
- Candidate should be ready for home visits (occasional) of needy students

Other Information:

You need to send your application under the subject line "Application for the post of Special Educator" with following-

1. A cover letter describing how the applicant's professional qualifications relate to the position and how the applicant can contribute to our diversity and education goals.
2. A current and complete curriculum vita.

Send your application to both below-mentioned E-mail ID - **hr@kiranvillage.org**

Timeline: **20.08.2026 to 10.09.2026**