



<b>1. About position</b>	
Title	Special Educator
Reporting to	HoD -Livelihood/Training in charge in VST
Location	Livelihood Department, Kiran Society, Varanasi
<b>2. Background – About organization and project</b>	
<p><b>KIRAN</b> society is a non-profitable and non-political organization established in Sept 1990 working for the holistic development of the differently able children and youth. And also working for the children and youth of the marginalized groups.</p> <p><b>Vocational skill training Unit:</b> The objective of the training program is to develop and enhance practical skills across diverse fields, with the aim of creating inclusive employment opportunities. It seeks to ensure that both youths with disabilities and those without are equally equipped to access meaningful work, contribute to society, and achieve economic independence.</p>	
<b>3. Key duties and responsibilities –</b>	
<ul style="list-style-type: none"> <li>Screening, assessing, and goal planning for pre-vocational trainees</li> <li>Implementing the plan effectively</li> <li>Monitoring &amp; evaluating trainees</li> <li>Proper report preparation in writing and record keeping</li> <li>Give active participation in livelihood program</li> <li>Efficiently dealing with the Parents of trainees</li> </ul>	
<b>5. Additional requirements-</b>	
<b>a.</b> Excellent Writing Skills	
<b>b.</b> Computer Skills	
<b>c.</b> Parents' dealing capacity	
<b>d.</b> Good communication skills & Multitasker	
<b>6. Educational and professional experience –</b> D.Ed. Special Education with Graduation /B.Ed. Special Education.	
<b>7. Language skills- English writing-speaking, and Hindi writing-speaking</b>	
<b>8. Travel requirement-</b> Yes (Local Home visit)	
<b>9. Experience-</b> Preference will be given to an experienced female candidate	
<b>10. Other requirements-</b> Keen to learn new approaches/practices,	

**E-mail:** hr@kiranvillage.org

**Last date of application:** 20<sup>th</sup> June 2025

We thank all applicants for their interest, however, only those chosen to participate in the interview process will be contacted.