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| 1. About the position | |
| Title | Occupational Therapist. |
| Reporting to | HOD/Lead Health. |
| Location | KIRAN Society / Health Department. |
| Salary | (Negotiable). |
| Relevant Experience | Minimum 3years. |
| 2. Background – About organization and project | |
| <p>KIRAN Society is a non-profit and non-political organization established in Sept 1990 working for the holistic development of differently able children and youth. And also working for the children and youth of the marginalized groups.</p> <p>Health Department: KIRAN's health department works to optimize the functional skills of children and youths with neuro-disabilities through institutional and community-based rehabilitation services.</p> | |
| 3. Overall function and responsibility | |
| <ul style="list-style-type: none"> • To perform assessments related to occupational and physiotherapy. • To develop an Individualized Rehabilitation Plan for the assigned children. • To provide occupational therapy to assigned children from KIRAN's School and OPD Unit. • To provide sensory integration therapy to needy children. • To give services in different units of the rehabilitation department as needed. • To refer children to medical doctor as per their needs and follow her direction. • To care for therapy materials, trampoline, and other equipment. • Arrangement of appliances and materials related to ADL and school activities. • Hand splint fabrication. | |
| 4a. Key duties and responsibilities – | |
| To do the assessment and provide therapy to assigned children of KIRAN school and OPD unit. | |
| To provide therapeutic interventions for hand function, sensory integration and gross motor function. | |
| To make the monthly/ yearly planning & reporting of the unit. | |
| 4b. Knowledge management | |
| Report writing skills in English. | |
| Computer Skills. | |
| 5. Supervisory responsibilities – Assistant therapists of the assigned unit. | |
| 6. Educational and professional experience – BOT/MOT | |
| 7. Language skills- Hindi & English | |
| 8. Travel requirement- In KIRAN's Community-Based Rehabilitation area. | |
| 9. Other specific skills requirements – Multi-professional teamwork /parents dealing skills | |

E-mail: hr@kiranvillage.org

Last date:

Interview date:

Note- We thank all applicants for their interest, however only chosen candidates will be called for the interview process. Preference will be given to a female applicant.