

1. About position	
Title	Occupational Therapist.
Reporting to	Lead Health.
Location	KIRAN Society / Health Department.
Salary	INR 25,000-30,000/Month (Negotiable).
Relevant Experience	Minimum 3years.
2. Background – About organization and project	
<p>KIRAN Society is a non-profitable and non-political organization established in Sept 1990 working for the holistic development of the differently able children and youth. And also working for the children and youth of the marginalized groups.</p> <p>Rehabilitation: KIRAN's health department works to optimize the functional skills of children and youths with neuro-disabilities through institutional and community-based rehabilitation services.</p>	
3. Overall function and responsibility	
<ul style="list-style-type: none"> • To perform assessments related to physio and occupational therapy. • To develop an Individualized Rehabilitation Plan for the assigned children. • To provide occupational therapy to assigned children from KIRAN's School and OPD Unit. • To provide sensory integration therapy to the needy children. • To give services in different units of rehabilitation department as per need. • To refer children to medical doctor as per their needs and follow her direction. • To care for therapy materials, trampoline and other equipment. • Arrangement of appliances and material related to ADL and school activities. • Hand splint fabrication. 	
4a. Key duties and responsibilities –	
To do the assessment and provide therapy to assigned children of KIRAN school and OPD unit.	
To provide therapeutic interventions for hand function, sensory integration and gross motor function.	
To make the monthly/ yearly planning & reporting of the unit.	
4b. Knowledge management	
Report writing skills in English.	
Computer Skills.	
5. Supervisory responsibilities – Assistant therapists of the assigned unit.	
6. Educational and professional experience – BOT/MOT	
7. Language skills- Hindi & English	
8. Travel requirement- In KIRAN's Community Based Rehabilitation area.	
9. Other specific skills requirements – Multi professional team work /parents dealing skills	

E-mail: jobs@kiranvillage.org, health@kiranvillage.org.

Last date: 1st January.

Note- We thank all applicants for their interest, however only chosen candidates will be called for the interview process. Preference will be given to a female applicant.